



NOW HIRING

Seasonal Lead Environmental Educator

Application Deadline: Friday, January 24

Job Title: Seasonal Lead Environmental Educator
Department: Education Department
Reports to: Youth Program Manager
Classification: Seasonal Contract
Employment Dates: March 6-August 30
Salary range: \$17.50-\$18/hr for 40 hours per week, based on experience and background

About the Education Department

Portland Audubon's Education Department reaches approximately 15,000 youth and 4,000 adults each year with programs throughout our Portland Sanctuary, at our cabin and outdoor facilities near Mt. Hood, in greenspaces throughout the State, and in wildscapes internationally through our ecotours program. We collaborate closely with twenty different community-based organizations in the Portland Metro area to deliver over 450 hours of free programming, with a focus on working with families from communities that have been historically disenfranchised.

About Portland Audubon

Portland Audubon has been a leading voice in conservation for over a century. Through conservation advocacy, environmental education, and wildlife rehabilitation, we promote the understanding, enjoyment, and protection of native birds, other wildlife and their habitats. We are located in a 172-acre wildlife sanctuary in Forest Park, just minutes from downtown Portland.

Portland Audubon believes that inspiring all people to love and protect nature is best achieved when we embrace diversity as a value and practice. In the same way an ecosystem needs many types of plants and wildlife, an organization thrives when it includes a diversity of people and perspectives. We recognize that inequities are widespread and create gaps between our present reality and our aspirations. We are committed to building a diverse and inclusive environment, reflecting the diversity of our community in our board, staff, volunteers, and members; ensuring our internal culture, business practices, and programs are welcoming and advance our diversity goals; and empowering staff to make positive changes in their environment and in Portland Audubon's culture.

Seasonal Lead Environmental Educator

Position Summary

Portland Audubon's Seasonal Lead Environmental Educators work throughout the spring and summer to design, plan and lead hands-on programs for children of all ages at our Nature Sanctuary, in classrooms and in greenspaces throughout the Portland Metro area. As a Lead Educator, you will lead engaging tours and workshops for local school children through onsite field trips at Portland Audubon's sanctuary, off-site field trips to local natural areas and school classrooms, and overnight experiences at our cabin. You will also design and facilitate nature, adventure and science-based summer camps to children of all ages from June-August.

We seek applicants with experience in environmental education and/or teaching and learning in an informal setting (e.g. camps, parks, museums, community centers or comparable spaces). Knowledge of environmental science and familiarity with Pacific Northwest ecology or natural history is essential for this role. Qualified individuals should have a passion for working with children and for cultivating each child's personal connection to the natural world.

Portland Audubon's Educators work with diverse populations of youth, including youth of color, immigrants, and people from all socioeconomic backgrounds. As such, all Educators need to have a dedication to advancing equity, respecting diversity, and a commitment to creating an inclusive learning experience for all. Candidates with exceptional background and experience in cultural competency and/or advancing organizational diversity, equity, and inclusion (DEI) are highly encouraged to apply. Candidates that have participated in Portland Audubon's TALON program or any other youth development programs with an emphasis on racial, economic, and environmental justice will be highly considered.

As a Lead Educator, you will act as mentor and support to a team of educators and assistants at different stages of their career. You will take a lead role in designing the bulk of our summer curriculum and assist the Education team in orienting and training our summer educators. All educators are responsible for the collaborative facilitation of programs in an outdoor setting and work in a team of staff to run the activities of each program in a safe, fun, and engaging way.

Essential Duties & Responsibilities

- Leads tours, field trips and classroom workshops with school children from diverse socioeconomic and cultural backgrounds in grades K-12
- Develops culturally responsive curricula for dozens of week-long summer camp programs to create an inclusive and welcoming environment for all children
- Supports equity, inclusion, and diversity goals for the education department, including highlighting the work of people of color, LGBTQIA and other historically marginalized communities in our programs
- Supports Education staff in the training and mentoring of summer educators and assistants
- Collaborates with other educators to lead camps for children and youth of all ages
- Arranges for program provisions such as transportation, food, and equipment
- Coordinates the maintenance and repair of the materials and supplies of existing programs
- Delivers excellent customer service, internally and externally

Preferred Skills & Experience

- 3+ years of experience leading programs with children of diverse ages and backgrounds
- 2+ years of experience leading programs in informal or outdoor settings
- 1+ years experience developing curriculum, especially related to informal environmental education
- Demonstrated cultural competency and enthusiasm for working with diverse populations, including communities of color, immigrants, and underserved communities
- Experience arranging program logistics such as transportation, food, and equipment
- Strong communication and interpersonal skills
- Knowledge of general forest ecology, pacific northwest natural history, regional birds or mammals
- Comfort and familiarity leading programs in the field and in remote settings, including overnights
- Willing and able to work weekdays, including multiple overnight programs
- Second language abilities in addition to English (Spanish, Mandarin/Cantonese, Vietnamese, Somali, Russian) preferred. Native speakers preferred
- Bus driving experience appealing but not required
- Experience in Portland Audubon's TALON or other youth development programs with a focus on racial and economic justice in environmental fields desirable but not required

Seasonal Lead Environmental Educator



Work Environment and Requirements

The work environment and requirements described below are essential to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the necessary functions.

- Must possess a current driver's license; willingness to be trained and certified for CDL (Commercial Driver's License) desirable but not required for all positions
- Must be able to transport Audubon teaching materials throughout the Greater Portland Area
- Ability to be certified in Basic First Aid and CPR
- Some positions, but not all, will require the ability to lift up to 40 pounds to waist level, lead programs in remote settings and/or overnight experiences, but this is not required for all positions

Application

Portland Audubon does not discriminate on the basis of race, creed, sex, sexual orientation, age, religion, marital status, national origin, political affiliation or mental or physical handicap. Candidates of color are strongly encouraged to apply. Portland Audubon is committed to building a diverse and inclusive environment, reflecting the diversity of our community in its board, staff, volunteers, and members; ensuring its internal culture, business practices, and programs are welcoming and advance its diversity goals; and empowering people to make positive changes in their community and environment. More background on our diversity efforts can be found at <http://audubonportland.org/about>

How to Apply

Please email your cover letter, resume, and completed employment application* to jobs@audubonportland.org with subject: "Seasonal Lead Environmental Educator"

*Employment application available at www.audubonportland.org/about/jobs

EMAIL SUBMISSIONS PREFERRED

Submission via US Postal Service to: Keia Booker, Human Relations and Equity Manager
ATTN: Seasonal Lead Environmental Educator, 5151 NW Cornell Road Portland, OR 97210

CLOSING DATE: Friday, January 24, 2020
Interviews will take place February 11, 13 & 14, 2020



Diversity Statement

Portland Audubon believes that inspiring all people to love and protect nature is best achieved when we embrace diversity as a value and practice. In the same way an ecosystem needs many types of plants and wildlife, an organization thrives when it includes a diversity of people and perspectives. We recognize that inequities are widespread and create gaps between our present reality and our aspirations. Audubon is committed to:

- Reflecting the diversity of the community in our board, staff, volunteers, and members.
- Ensuring our internal culture, business practices, and programs are welcoming and advance our diversity goals.
- Empowering people to make positive changes in their community and environment.

Portland Audubon has nearly completed two years of a five-year strategic plan. A core priority moving forward is to infuse equity, inclusion, and diversity (EID) into all of the goals and work of the organization. This position will play an important role in achieving the organization's EID goals through engagement with staff, board members, donors, volunteers and the public. We recognize that in order to serve diverse communities we must also have diversity represented in our staff. Applicants of color, immigrants, and other underserved persons are encouraged to apply.

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This position is expected to serve diverse audiences and help advance Portland Audubon's diversity strategies. More background on our diversity efforts can be found at <http://audubonportland.org/about>