



NOW HIRING

Educator, Youth & Family Partnerships Specialist

Application Deadline: on or before Sunday, January 31 at 5pm

Job Title: Educator, Youth & Family Partnerships Specialist

Department: Education

Reports to: Senior Educator for School & Family Programs

Supervises: Seasonal Educators as needed

Classification: Limited term (one year contract) part-time at 30 hours per week, non-exempt

Salary: Associate Specialist, \$19-21/hour

Benefits Include:

- Medical insurance: 100% payment of premiums for medical and dental insurance, for employees only
- Competitive leave benefits including vacation, sick, and family leave
- 401(k) 3% match plus annual fixed amount contribution
- Ability to attend free or subsidized courses at Portland Audubon
- Substantial discount at our Nature Store, including optics
- Opportunity to work in one of the most beautiful forests in Oregon

About Portland Audubon

Portland Audubon has been a leading voice in conservation for over a century. Through collaboration with a vast network of advocates, nature enthusiasts, and partners, we inspire and connect people to nature through a variety of programs that are grounded in science and learning. We are located in a 172-acre wildlife sanctuary in Forest Park, just minutes from downtown Portland.

Portland Audubon is committed to building a diverse and inclusive environment, reflecting the diversity of our community in its board, staff, volunteers, and members; ensuring its internal culture, business practices, and programs are welcoming and advance its diversity goals; and empowering staff to make positive changes in their environment and in Portland Audubon's culture. All Portland Audubon employees are expected to serve diverse audiences and help advance our diversity strategies. More background on our diversity efforts can be found at audubonportland.org/about.

About Portland Audubon

Every year, our Education Department reaches approximately 15,000 youth and 4,000 adults with programs throughout our Portland Sanctuary, at our cabin near Mt. Hood, in greenspaces throughout the state and internationally. We collaborate closely with twenty different community-based organizations in the Portland Metro area to deliver over 450 hours of free programming, with a focus on working with families from communities that have been historically disenfranchised.

Educator, Youth & Family Partnerships Specialist

Position Summary

Portland Audubon's Educator, Youth & Family Partnerships Specialist will act as the lead in fostering meaningful, ongoing relationships with families from Hacienda Community Development Corporation (CDC) and Portland Audubon. Programs include Family Days, virtual afterschool, and in-person summer camps, as well as a new initiative working with young adults to co-create culturally-responsive nature education programs in their own communities. The Family Partnerships Specialist will also lead engaging tours and programs for children and families both virtually and onsite at our Sanctuary.

The Family Partnerships Specialist will play a key role sustaining collaborative partnerships with CDCs that provide critical services to communities that have been historically disenfranchised. Together, they will create a suite of nature-based programs infused with a racial justice lens. As such, we seek an educator who views advancing equity and inclusion as central to their practice, and who has a strong, demonstrated connection to communities of color. As many families that we work with are predominantly Spanish-speaking, fluency in Spanish is highly desirable for this position.

Please note that this is a part-time, 30 hours/week, one-year termed position with the potential of renewing at the end of the year, if possible. Due to the COVID-19 pandemic, Portland Audubon staff are working remotely, and any in-person programs are exclusively outside and observe social distance protocols. Position includes full healthcare and benefits.

Essential Duties & Responsibilities

FAMILY PARTNERSHIPS

- Collaborate with Hacienda CDC to implement COVID-safe after-school programs, Family Days and other programs addressing the needs of families
- Design and lead 6 to 8 weeks of free, outdoor summer activities for children from Hacienda and other CDCs

YOUNG ADULT EDUCATION PROGRAMS

- Work with Hacienda CDC and partners to conduct listening sessions regarding a new leadership program
- Develop a new, pilot paid program for high schoolers in environmental education
- Recruit 5-6 high school students from Hacienda CDC
- Develop and lead workshops for youth focused on Pacific Northwest ecology, environmental education, and culturally-responsive teaching
- Collaborate with youth to develop after-school curriculum and camp for children at Hacienda

CHILDREN & FAMILY PROGRAM DELIVERY

- Support and deliver family and camp programs for the general public both virtually and onsite at our Sanctuary
- Collaborate with team to support program logistics including transportation, food and equipment, and maintenance, repair and organization of materials as needed
- If COVID allows, support large-scale Portland Audubon family events including Swift Watch and Night Flight

ADMINISTRATION & SUPPORT

- Support recruitment, onboarding and training of seasonal educators for all programs (including tours, field trips, camps, etc.)
- Join team in assisting with program administration as needed including scheduling, descriptions, web edits, and overall logistics

Preferred Skills & Experience

Studies have shown that women and people of color often don't apply for positions where they don't meet all of the preferred skills. We recognize that there are many different paths, experiences, and less traditional backgrounds that add value to one's work and encourage applicants to apply even if they do not have all of the preferred skills.

- Deep knowledge of environmental education, with a focus on racial justice, culturally-responsive teaching
- Experience teaching children in informal learning environments, especially in the outdoors
- Demonstrated cultural competency and commitment to working with communities of color, immigrants, and underserved communities
- Experience working with and mentoring high-school-age youth
- Experience working with partners and/or youth to co-create education programs from scratch, including design, logistics, implementation, and evaluation
- Knowledge of Pacific Northwest ecology and/or natural history
- Strong organizational skills and ability to multitask
- Proficiency in Microsoft Office and Google suite
- Spanish fluency highly desirable

Educator, Youth & Family Partnerships Specialist



Work Environment and Requirements

- Must possess a current driver's license; willingness to be trained and certified for CDL (Commercial Driver's License) desirable
- Must be able to transport Audubon materials throughout the Greater Portland Area (mileage reimbursed)
- Ability to be certified in Basic First Aid and CPR paid by Portland Audubon

Application

Portland Audubon does not discriminate on the basis of race; creed; sex; sexual orientation; gender identity; age; religion; marital status; national origin or ancestry; political affiliation; citizenship; lawful immigration status; or mental, physical or medical disability; Veteran status; or liability for service in the United States Armed Forces.

Applicants of color, immigrants, and other underserved persons are encouraged to apply.

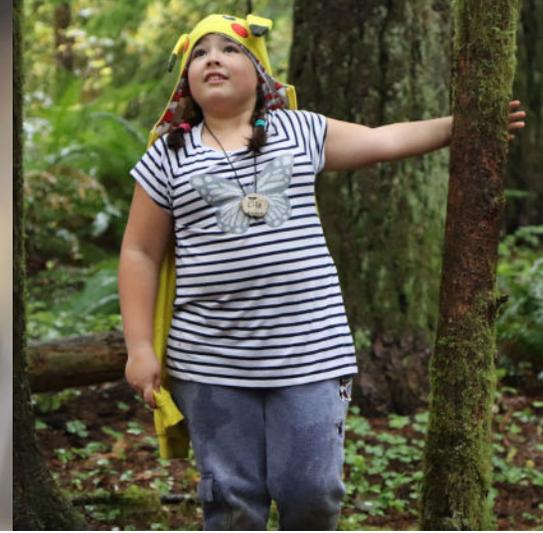
How to Apply

Please email your cover letter, resume, and completed employment application* to jobs@audubonportland.org with subject: "Educator, Family Partnership Specialist".

*Employment application available at www.audubonportland.org/about/jobs

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EMAIL SUBMISSIONS PREFERRED

To submit via US Postal Service:
Keia Booker, Senior HR and Equity Manager
Attn: Educator, Family Partnerships Specialist
5151 NW Cornell Road
Portland, OR 97210



Diversity Statement

Portland Audubon believes that inspiring all people to love and protect nature is best achieved when we embrace diversity as a value and practice. In the same way an ecosystem needs many types of plants and wildlife, an organization thrives when it includes a diversity of people and perspectives. We recognize that inequities are widespread and create gaps between our present reality and our aspirations. Audubon is committed to:

- Reflecting the diversity of the community in our board, staff, volunteers, and members.
- Ensuring our internal culture, business practices, and programs are welcoming and advance our diversity goals.
- Empowering people to make positive changes in their community and environment.

Portland Audubon has completed two years of a five-year strategic plan. A core priority moving forward is to infuse equity, inclusion, and diversity (EID) into all of the goals and work of the organization. This position will play an important role in achieving the organization's EID goals through engagement with staff, board members, donors, volunteers and the public. We recognize that in order to serve diverse communities we must also have diversity represented in our staff.

This position is expected to serve diverse audiences and help advance Portland Audubon's diversity strategies. More background on our diversity efforts can be found at <http://audubonportland.org/about>