NOW HIRING

Seasonal Environmental Educator

Application Deadline: April 25, 2021

Job Title: Seasonal Environmental Educator
Department: Education Department
Reports to: Senior Educator, Youth/Family Programs
Classification: Seasonal Contract
Employment Dates: June 1-August 27, start date flexible with 1-2 weeks off in this time period
Salary range: $17-18/hr, 40 hrs/week (8am-4pm), non-exempt

About the Education Department
Portland Audubon's Education Department reaches approximately 15,000 youth and 4,000 adults each year with programs throughout our Portland Sanctuary, at our cabin and outdoor facilities near Mt. Hood, in greenspaces throughout the State, and in wildscapes internationally through our ecotours program. We collaborate closely with twenty different community-based organizations in the Portland Metro area to deliver over 450 hours of free programming, with a focus on working with families from communities that have been historically disenfranchised.

About Portland Audubon
Portland Audubon has been a leading voice in conservation for over a century. Through conservation advocacy, environmental education, and wildlife rehabilitation, we promote the understanding, enjoyment, and protection of native birds, other wildlife and their habitats. We are located in a 172-acre wildlife sanctuary in Forest Park, just minutes from downtown Portland.

Portland Audubon believes that inspiring all people to love and protect nature is best achieved when we embrace diversity as a value and practice. In the same way an ecosystem needs many types of plants and wildlife, an organization thrives when it includes a diversity of people and perspectives. We recognize that inequities are widespread and create gaps between our present reality and our aspirations. We are committed to building a diverse and inclusive environment, reflecting the diversity of our community in our board, staff, volunteers, and members; ensuring our internal culture, business practices, and programs are welcoming and advance our diversity goals; and empowering staff to make positive changes in their environment and in Portland Audubon's culture.

audubonportland.org | 5151 NW Cornell Rd., Portland, OR | 971-222-0613
Seasonal Environmental Educator

Position Summary

Portland Audubon’s Seasonal Environmental Educators work to design, update and lead hands-on summer camps for children of all ages at our Nature Sanctuary. For the summer of 2021 we will host all summer camps exclusively outside on onsite at our Sanctuary.

We seek applicants with experience in environmental education and/or teaching and learning in an informal setting (e.g. camps, parks, museums, community centers or comparable spaces). Knowledge of environmental science and familiarity with Pacific Northwest ecology or natural history is essential. Qualified individuals should have a passion for working with children and for cultivating each child’s personal connection to the natural world. All educators are responsible for the collaborative facilitation of programs in an outdoor setting and work in a team of staff to run the activities of each program in a safe, fun, and engaging way.

Portland Audubon’s Educators work with diverse populations of youth, including youth of color, immigrants, and people from all socioeconomic backgrounds. As an Environmental Educator, you will also mentor a team of Assistant Educators from Portland Audubon’s Green Leaders program, a partnership with Hacienda Community Development Corporation. As such, all Educators must have a dedication to advancing equity, respecting diversity, and a commitment to creating an inclusive learning experience for all. Candidates with exceptional background and experience in cultural competency and/or advancing organizational diversity, equity, and inclusion (DEI) are highly encouraged to apply. Candidates that have participated in a youth development programs with an emphasis on racial, economic, and environmental justice will be highly considered.

Essential Duties & Responsibilities

- Deliver 8-9 weeks of summer camp programming
- Lead culturally responsive curriculum for week-long summer camp programs to create an inclusive and welcoming environment for all children
- Update existing curriculum to make it Covid-safe, updating games and crafts that are appropriate and that can be delivered outside.
- Maintain strict safety standards related to Covid and guidance from Oregon Health Authority related to summer camp operation
- Support equity, inclusion, and diversity goals for the education department, including highlighting the work of people of color, LGBTQIA and other historically marginalized communities in our programs
- Provide mentorship and support to Assistant Educators from our Green Leaders program
- Collaborate with Assistant Educators to lead camps for children and youth of all ages and backgrounds
- Delivers excellent customer service, internally and externally
- Studies have shown that women and people of color often don’t apply for positions where they don’t meet all of the preferred skills and experience. We recognize that there are many different paths, experiences, and less traditional backgrounds that add value to one’s work and encourage applicants to apply even if they do not have all of the preferred skills.

Preferred Skills & Experience

- 3+ years of experience leading programs with children of diverse ages and backgrounds
- 2+ years of experience leading programs in informal or outdoor settings
- 1+ years experience developing curriculum, especially related to informal environmental education
- Demonstrated cultural competency and enthusiasm for working with diverse populations, including communities of color, immigrants, and underserved
- Experience arranging program logistics such as gear and supplies
- Strong communication and interpersonal skills
- Some experience in training and mentoring of Assistant Educators ideal
- Knowledge of general forest ecology, pacific northwest natural history, regional birds or mammals
- Second language abilities in addition to English (Spanish, Mandarin/Cantonese, Vietnamese, Somali, Russian) preferred. Native speakers preferred
Work Environment and Requirements

Portland Audubon takes the risks of COVID-19 seriously, and is making every effort to create safe working conditions for all staff during the pandemic. Staff are expected to wear masks and maintain social distancing at all times, and we have established protocol to limit extensive contact between staff while indoors.

The work environment and requirements described below are essential to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the necessary functions.

- Ability to be certified in Basic First Aid and CPR, COVID permitting
- Ability to follow COVID-19 safety procedures and guidelines during camp

Application

Portland Audubon does not discriminate on the basis of race, creed, sex, sexual orientation, age, religion, marital status, national origin, political affiliation or mental or physical handicap. Candidates of color are strongly encouraged to apply. Portland Audubon is committed to building a diverse and inclusive environment, reflecting the diversity of our community in its board, staff, volunteers, and members; ensuring its internal culture, business practices, and programs are welcoming and advance its diversity goals; and empowering people to make positive changes in their community and environment. More background on our diversity efforts can be found at http://audubonportland.org/about

How to Apply

ONLINE SUBMISSIONS PREFERRED:  Apply online at https://portlandaudubon.bamboohr.com/jobs/

To submit via US Postal Service:
Please send your resume, cover letter and the application found on our website to:

Human Resources
Portland Audubon
Attn: Seasonal Environmental Educator
5151 NW Cornell Road
Portland, OR 97210

APPLICATION DEADLINE: on or before Sunday, APRIL 25 at midnight.
INTERVIEWS will be held on April 29 and 30.

Questions? Contact us at jobs@audubonportland.org
Diversity Statement

Portland Audubon believes that inspiring all people to love and protect nature is best achieved when we embrace diversity as a value and practice. In the same way an ecosystem needs many types of plants and wildlife, an organization thrives when it includes a diversity of people and perspectives. We recognize that inequities are widespread and create gaps between our present reality and our aspirations. Audubon is committed to:

- Reflecting the diversity of the community in our board, staff, volunteers, and members.
- Ensuring our internal culture, business practices, and programs are welcoming and advance our diversity goals.
- Empowering people to make positive changes in their community and environment.

Portland Audubon has nearly completed two years of a five-year strategic plan. A core priority moving forward is to infuse equity, inclusion, and diversity (EID) into all of the goals and work of the organization. This position will play an important role in achieving the organization’s EID goals through engagement with staff, board members, donors, volunteers and the public. We recognize that in order to serve diverse communities we must also have diversity represented in our staff. Applicants of color, immigrants, and other underserved persons are encouraged to apply.

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This position is expected to serve diverse audiences and help advance Portland Audubon’s diversity strategies. More background on our diversity efforts can be found at [http://audubonportland.org/about](http://audubonportland.org/about)