

School Programs Cancellation Policy

For cancellations requested **two weeks or more in advance**, a full refund, minus a 10% administrative deposit, will be given. This deposit reflects the significant cost and effort our instructors and staff invest in our programs in advance of the program date.

No refund will be given for programs canceled with less than two weeks' notice.

Cancellation requests must be received via email two weeks prior to the class in order to receive a refund. Please email Tara Lemezis, tlemezis@audubonportland.org to cancel a program.

While cancellations on our part are a rare occurrence, at times we must make the hard decision to cancel a program due to inclement weather, instructor illness, or other unforeseen circumstances. If a program is canceled, we will make every effort to reschedule for another day. If we cannot reschedule, you may elect to receive full credit toward a future program, or a refund minus the 10% administrative deposit.

If City or State mandates a school closure due to COVID or other unforeseen circumstances, the field trip fee will be refunded in full.



TOGETHER FOR NATURE